

Style Sheet Template

<p>A/B</p> <p><i>a.m. (with periods)</i> <i>AR</i> <i>Arkansas</i> <i>agreed-upon</i> <i>by reference</i></p>	<p>C/D</p> <p><i>cost-sharing</i> <i>CPA-52-no callout</i> <i>Chief</i> <i>Conservation Engineering Division</i> <i>Director</i></p>	<p>E/F</p> <p><i>Capitalize Federal, State</i> <i>Environmental Consequences,</i> <i>quotation marks, Forest Service,</i> <i>Environmental evaluation (EE)</i> <i>entitled (usage)</i></p>	<p>G/H</p>
<p>I/J/K</p> <p><i>install (usage)</i></p>	<p>L/M</p> <p><i>Watershed Management Plan</i> <i>(capitalized?)</i> <i>must used (grammar)</i> <i>multiple-purpose</i></p>	<p>N/O</p> <p><i>Natural Conservation Resource</i> <i>Service (NRCS)</i> <i>National Environmental Policy Act</i> <i>NEPA</i> <i>National Watershed Program</i> <i>Manual (NWPM)</i> <i>Office of Management and Budget</i></p>	<p>P/Q</p> <p><i>PTW</i> <i>p.m. (with periods)</i> <i>pre-NEPA, Plan-EIS, Plan-EA</i></p>
<p>R/S</p> <p><i>STC</i> <i>Capitalize State</i> <i>SLO</i> <i>state-developed</i> <i>supplements (usage)</i> <i>State Conservationist (SC)</i></p>	<p>T/U</p> <p><i>United States Department of</i> <i>Agriculture (USDA)</i> <i>United States (US)</i> <i>Title 390 (390)</i></p>	<p>V/W</p> <p><i>Capitalize Watershed Project Plan,</i> <i>Watershed Program, Watershed</i> <i>Rehabilitation Program, Watershed</i> <i>Operations Program</i> <i>Watershed Operations Program or</i> <i>Watershed Rehabilitation Program</i> <i>National Program Manager,</i></p>	<p>X/Y/Z</p>

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<p>What style book are you following? <i>AP, per client, when in doubt</i> <i>GPO takes precedence</i></p> <p>What dictionary are you following? <i>Merriam Webster</i></p>	<p>Abbreviations <i>USDA</i> <i>NRCS</i> <i>can't for can not</i> <i>don't for do not</i> <i>AR>Arkansas</i> <i>United States> US</i> <i>NEPA>National Environmental</i> <i>Policy Act</i> <i>STC</i> <i>CPA-52 -no call out</i></p>	<p>Bibliography <i>N/A for section 503</i></p>	<p>Capitalization <i>NRCS</i> <i>USDA</i> <i>Watershed Project Plan, Watershed</i> <i>Project, Watershed Agreement</i> <i>All states</i> <i>Arkansas>AR</i> <i>Titles of government officials</i> <i>Midwest</i> <i>Public Law titles> Sub and Sub Part Title,</i> <i>Section titles</i> <i>NEPA</i> <i>STC</i> <i>Part 501, Watershed Program,</i> <i>390-NWPM, Plan-EA, Plan-EIS, Part</i> <i>50, (EE), CPA-52, Part 601, EA,</i> <i>EIS, Conservation Engineering</i> <i>Division, State, Federal, Chief, Watershed</i> <i>Operations Program or Watershed</i> <i>Rehabilitation Program National Program</i> <i>Manager, Conservation Engineering Division,</i> <i>Director, Office of Management and</i> <i>Budget, State Conservationist (SC)</i></p>
<p>Numbers <i>2:00 p.m.</i> <i>Phone numbers use hyphens</i> <i>60</i> <i>65</i> <i>\$2.5 million</i> <i>20 percent</i></p> <p><i>390-NWPM, Part 501, Part 601</i></p>	<p>Typography <i>12pt for text</i> <i>Headings to match the other</i> <i>sections in the complete document</i></p>	<p>URLS <i>Underlined?, black color, same font</i> <i>and text size</i></p>	<p>Misc. <i>Spacing</i> <i>Formatting</i> <i>ALT text</i></p>

<p>Dates</p> <p>March 13, 2025 Month and 4 digits for year March 2025</p>	<p>Design</p> <p>one inch margins 8.5x11 1.15 spaced? Alt text Over all formatting Section spacing header > Title 390</p>	<p>Lists</p> <p>Bullets with enclosed circles Dashes in bulleted lists</p>	<p>Punctuation</p> <p>a.m./p.m. Hyphens: cost-share agreed-upon Oxford comma pre-NEPA Periods in bulleted lists Colons in bulleted lists</p>
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